

CITY OF CLARKSTON

CLARKSTON CITY COUNCIL MEETING

ITEM NO: F1

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

MEETING DATE: October 1, 2013

ACTION TYPE:
Contract

SUBJECT: Service Agreement between City of Clarkston and Clarkston Community Center

DEPARTMENT: Administration

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: ☒ YES ☐ NO
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INFORMATION CONTACT: Keith Barker
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PURPOSE:

To consider and approve a service agreement between the City of Clarkston and the Clarkston Community Center

NEED/ IMPACT:

The following services will be provided by the Clarkston Community Center

- CCC agrees to assist the City with its efforts to identify and obtain contact information for foreign language interpreters. CCC and the City shall maintain and update the contact list on an ongoing basis as such information becomes available.
- The CCC shall provide to the City space for training, the State of the City Address, quarterly Town Hall meetings, and other events as needed by the City. The CCC will make available \$3,000 worth of space for resident and /or local organizations use per each quarter. The City shall provide the CCC with adequate notice of any date that the City desires to use the CCC facility for an event.

In consideration for the services and use of facilities, the City shall pay the Clarkston Community Center twenty thousand dollars (\$20,000.00). This amount shall be paid in quarterly installments of five thousand dollars (\$5,000) each. The first such payment shall be made by October 4, 2013; the second installment shall be paid by January 10, 2014; the third installment shall be paid by April 4, 2014 and the fourth installment shall be paid by August 8, 2014.

The Service Agreement is for a period of one year from adoption. The Agreement may be renewed on an annual basis by written agreement of the Parties subject to appropriation of funds by the Clarkston City Council. The Agreement may be terminated without cause by either party via thirty (30) days written notice. If either party fails to comply with the terms of the agreement, the other party with cause upon written notice to the other party may immediately terminate the Agreement.

Funding for payment of fees as a result of this agreement will come from the General Fund account.

RECOMMENDATIONS:

Staff recommends approving the attached Service Agreement between the City of Clarkston and the Clarkston Community Center. In that this expenditure is not a FY 2013 budgeted items, the funding will come from surplus funds or fund balance.